



INSTRUCTIONS FOR AUTHORS

1. Introduction

Environmental Engineering and Management Journal (EEMJ) is an international medium for publication of Original Papers, Reviews, Case Studies, Book Reviews on the fundamentals, applications in environmental engineering and technologies, applied environmental sciences, environmental health, management, sustainable development, education for sustainability. Advertising is also accepted with contractual payment forms.

Submission of a manuscript implies that the work described has not been published before (except in the form of an abstract or as part of a published lecture, review, or thesis); that it is not under consideration for publication elsewhere; that its publication has been approved by all coauthors, if any, as well.

Papers, books for review, offers to review, suggestions and commercials (advertising) should be submitted to the Editor-in-Chief. All papers will be published in English. Non-English speaking authors should seek the advice of a professional language expert or an English speaker to help translate the paper.

2. Legal requirements

The author(s) guarantee(s) that the manuscript is/will not be published elsewhere in any language without the consent of the copyright holders, that the rights of third parties will not be violated, and that the publisher will not be held legally responsible should there be any claims for compensation.

Authors wishing to include figures or text passages that have already been published elsewhere are required to obtain permission from the copyright holder(s) and to include evidence that such permission has been granted when submitting their papers. Any material received without such evidence will be assumed to originate from the authors.

The author(s) are encouraged to transfer the copyright of

the article to the publisher upon acceptance of an article by the journal, using the Authors' Warranty and Assignment of Copyright agreement. This transfer enables the Editor to protect the copyrighted material for the authors, but does not relinquish the authors' proprietary rights. The publication of an article is conditioned by the signature of the author to whom correspondence should be addressed on this Authors' Warranty and Assignment of Copyright that is provided by the Editor.

Ethics in publishing

For information on ethics in publishing for journal publication please read the [Important notice for authors](#) on journal website.

Conflict of interest

All authors are requested to disclose any actual or potential conflict of interest such as any financial, personal or other relationships with other people or organizations concerning the submitted work that could inappropriately influence, or be perceived to influence, their work.

3. Editorial procedure

For original papers, 7000 words are accepted (including Abstract, Keywords, References, Figures and Tables), processed with MS editing facilities.

For review papers (critical evaluation of existing data, defined topics or emerging fields of investigation, critical issues of public concern), 15000 words are accepted (including Abstract, Keywords, References, Figures and Tables).

Manuscripts should be written in US English (American or British usage is accepted, but not a mixture of these) and submitted electronically, in .docx format to the Editor-in-Chief, at one (**only one**) of the following e-mail addresses:

eemjournal at yahoo.com, eem_journal at yahoo.com, eemjeditor at yahoo.com, eemj_editor at yahoo.com, eemj.office at yahoo dot com, eemj_office at yahoo dot com

Please be sure to include your full affiliation and e-mail address.

When submitting the manuscript, it is mandatory to include a cover letter to the editor. The cover letter must state:

- that all authors mutually agree that the manuscript can be submitted to EEMJ
- that the manuscript contains the original work of the authors
- the novelty in results/findings, or significance of results
- that the manuscript has not already been published, or is not under consideration for publication elsewhere

Manuscripts are evaluated first in the Editorial Office (as a preliminary condition for acceptance) in terms of meeting the requirements of the journal, including attempts of plagiarism.

The author is responsible for the accuracy of the whole paper and references. Authors will be notified about the registration of their contribution. Only those contributions which conform to the following instructions can be accepted for the peer-review process. Otherwise, the manuscripts are returned to the authors with observations, comments and annotations. The peer review process is decisive for paper acceptance. It could be done in several stages, depending on the revision quality of the manuscript in accordance with the requirements of paper evaluators. Please do not transmit electronic data or requirements to the publisher until your manuscript has been reviewed and accepted for publication. Please follow the instructions below.

A minimum of four suitable potential reviewers should be provided by the authors. Please provide their name, e-mail address and institutional affiliation. When compiling the list of potential reviewers please consider the following important criteria: they must be knowledgeable about the subject area of the manuscript; they must not be from the authors' own institution or country; they should not have recent (less than five years) joint publications with any of the authors. However, the final choice of reviewers is at the editors' discretion.

4. Manuscript preparation

Authors must follow the instructions for authors strictly, failing which the manuscripts would be rejected without

review. Editors reserve the right to adjust the formatting style to conform to the standards of the journal.

Manuscripts should be concise, in 1.5 line spacing, and should have 2 cm all over margins. The font should be Times New Roman of size 12 points. The numbering of chapters should be in decimal form. Ensure that each new paragraph is clearly indicated, using TAB at 1.00 pts.

The text layout should be in single-column format. Keep the layout of the text as simple as possible. Most formatting codes will be removed and replaced on processing the manuscript. However, do use bold face, italics, subscripts, superscripts etc. Ass the line numbering and page numbers. To avoid unnecessary errors it is strongly advised to use the "spell-check" and "grammar-check" functions of your word processor.

Title page will contain

- A concise and informative title (Times New Roman bold, all caps of size 14 points); the maximum length of the title should be maximum 100 letters and spaces;
The full name(s) of the author(s) (first name, then last name, with Times New Roman bold 12 points) should be written below the title. The affiliation(s) and complete postal address(es) of the author(s) will be provided immediately after the full name of the authors and will be written with Times New Roman 12 points. When the paper has more than one author, their name will be followed by a mark (Arabic numeral) as superscript; for the corresponding author, an asterix will be added using *Word_Insert_Reference_Footnote_Symbol* sequence.
Also, the full and e-mail addresses, telephone and fax numbers of the corresponding author will be provided in the footer of the first page, as: Author to whom all correspondence should be addressed: email..., Phone..., Fax... .
- **Abstract:** each paper must be preceded by an abstract presenting the most important results and conclusions in no more than 250 words. Do not include citations, Figures, schemes in the Abstract.
- **Keywords:** three to five keywords should be supplied after the Abstract for indexing purposes, **ordered alphabetically**, using American spelling and avoiding general and plural terms and multiple concepts (avoid, for example, "and", "of"). Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible.
- The text of the paper should be divided into **Introduction, Materials and Methods (or Experimental), Results and Discussion,**

Conclusions, References (for papers dealing with environmental management, policy, education etc., the Experimental part can be replaced by a case-studies presentation).

1. Introduction

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

2. Material and methods (or Experimental)

Provide sufficient detail to allow the work to be reproduced. Methods already published should be indicated by a reference: only relevant modifications should be described.

3. Results and Discussion

Results should be clear and concise. Discussion should explore the significance of the results of the work, not repeat them. Avoid extensive citations and discussion of published literature.

4. Conclusions

The main conclusions drawn from results should be presented in a short Conclusions section. Do not include citations in this section.

Formulae, symbols and abbreviations Formulae will be typeset in Italics (preferably with the Equation Editor of Microsoft Office 2003) and should be written or marked as such in the manuscript, unless they require a different styling. The formulae should be numbered on the right side, between brackets:

$$a^3 = 3M / 4N \quad (1)$$

Always refer in the text to the Equations as (Eq. 1), Eqs. (1-4) etc., not as "the following Equation" or "Equation below")

The more complex Chemical Formulae should be presented as Figures.

Abbreviations should be defined when first mentioned in the abstract and again in the main body of the text and used consistently thereafter.

SI units must be used throughout.

Footnotes should be avoided.

References The list of References should only include works that are cited in the text and that have already been published. References should be cited in the text in brackets (Harvard style) as in the following examples: for references with a single author: (Chisti, 1989), for references with two authors: (Gavrilescu and Roman, 1996), for references with three or more authors: (Moo-Young et al., 1999).

References should be alphabetically listed at the end of paper, with hanging at 0.6 pts., with complete details, as follows:

Books: Names and initials of the authors, year (between brackets), chapter title, title of the book, editors, edition, volume number, publisher, place, page number:

Mauch K., Vaseghi S., Reuss M., (2000), *Quantitative Analysis of Metabolic and Signaling Pathways in Saccharomyces cerevisiae*, In: *Bioreaction Engineering*, Schugerl K., Bellgardt K.H. (Eds.), Springer, Berlin Heidelberg New York, 435-477.

Faber K., (2000), *Biotransformations in Organic Chemistry - A Textbook*, vol. VIII, 4th Edition, Springer, Berlin-Heidelberg-New York.

Handbook, (1951), *Handbook of Chemical Engineer*, vol. II, (in Romanian), Technical Press, Bucharest, Romania.

Symposia volumes: Names and initials of the authors, year, paper title, symposium name, volume number, place, date, page numbers:

Clark T.A., Steward D., (1991), *Wood and Environment*, Proc. 6th Int. Symp. on Wood and Pulping Chemistry, Melbourne, June, 25-28, vol. 1, 493-498.

Journal papers: Names and initials of authors, year (between brackets), full title of the paper, full name of the journal (italic), volume number (bold), first and last page numbers:

Tanabe S., Iwata H., Tatsukawa R., (1994), Global contamination by persistent organochlorines and their ecotoxicological impact on marine mammals, *Science of the Total Environment*, **154**, 163-177.

Danilova I., Sharipova M., (2020), The practical potential of bacilli and their enzymes for industrial production, *Frontiers in Microbiology*, **11**, 1782, <https://doi.org/10.3389/fmicb.2020.01782>

Patents: Names and initials of authors, year, patent title, country, patent number (italic):

Grant P., (1989), Device for Elementary Analyses. USA Patent, No. 123456.

Dissertations: Names and initials of authors, year (between brackets), title, specification (PhD Thesis, MSc Thesis), institution, place:

Aelenei N., (1982), *Thermodynamic study of polymer solutions* (in Romanian), PhD Thesis, Institute of Macromolecular Chemistry Petru Poni, Iasi, Romania.

Stanciulescu D., (2004), *Environmental impact assessment generated by C.E.T.1 Company, Iasi* (in Romanian), MSc Thesis, Gheorghe Asachi Technical University of Iasi, Romania.

Star K., (2008), *Environmental risk assessment generated by natural hazards*, MSc Thesis, Institute of Hazard Research, Adelaide, Australia.

Legal regulations and laws, organizations:

Abbreviated name, year (between brackets), full name of the referred text, document type, author, URL address:

ESC, (2007), Improving access to modern energy services for all fundamental challenge, Economic and Social Council, ENV/DEV/927, On line at: <http://www.un.org/News/Press/docs/2007/envdev927.doc.htm>

USEPA, (2007), Biomass Conversion: Emerging Technologies, Feedstocks, and Products, Sustainability Program, Office of Research and Development, EPA/600/R-07/144, U.S. Environmental Protection Agency, Washington, D.C., On line at: <http://www.epa.gov/Sustainability/pdfs/Biomass%20Conversion.pdf>

EC Directive, (2000), Directive 2000/76/EC of the European Parliament and of the Council of 4 December 2000, on the incineration of waste, Annex V, *Official Journal of the European Communities*, L 332/91, 28.12.2000, Brussels, Belgium.

GD, (2004), Governmental Decision no. 1076/2004 surnamed SEA Governmental Decision, regarding the procedure for strategic environmental impact assessment for plans or programs, *Romanian Official Monitor*, Part I, no. 707 from 5th of August, 2004, Bucharest, Romania.

Web references: The full URL should be given in text as a citation, if no other data are known. If the authors, year, title of the documents are known and the reference is taken from a website, the URL address has to be mentioned after these data.

Burja C., Burja V., (2008), Adapting the Romanian rural economy to the European agricultural policy from the perspective of sustainable development, MPRA, Munich Personal RePEc Archive, On line at: http://mpra.ub.uni-muenchen.de/7989/1/MPRA_paper_7989.pdf

Web references must not be listed separately, after the reference list.

All references must be provided in English with a specification of original language in round brackets, placed immediately after the title of the work.

Citation in text Please ensure that every reference cited in the text is also present in the reference list (and vice versa).

Do not cite references in the abstract and conclusions. Unpublished results, personal communications as well as URL addresses are not recommended in the reference list. Citation of a reference as "in press" implies that the item has been accepted for publication.

Papers which have been accepted for publication should be included in the list of references with the name of the journal and the specification "in press".

Reference style Text: All citations in the text may be made directly (or parenthetically) and should refer to:

- *single author:* the author's name (without initials, unless there is ambiguity) and the year of publication: "as previously demonstrated (Smith, 2007)"; "as Smith (2007) demonstrated"
- *two authors:* both authors' names and the year of publication: (Arnold and Sebastian, 2008; Smith and Hansel, 2006; Stern and Lars, 2009)
- *three or more authors:* first author's name followed by "et al." and the year of publication: "As has recently been shown (Werner et al., 2005)...", "Kramer et al. (2000) have recently shown..."

Citations of groups of references should be listed first alphabetically, then chronologically

Examples: "as demonstrated (Aden, 1996a, 1996b, 1999; Allan and Jones, 1995; Allan and Jones, 2000; Alan et al., 1997; Allan et al., 2003)".

Abbreviations

Define all abbreviations at their first mention in the Abstract. Also, define all abbreviations at their first mention in manuscript body. Ensure the consistency of abbreviations throughout the article.

Acknowledgements

Include acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the

article, data processing, software development, funding supports etc.).

Footnotes

Footnotes must be avoided. Do not include footnotes as citations or in the Reference list.

Table footnotes

Indicate each footnote in a table with a superscript lowercase letter.

Tables

Draw the Tables in grid format using a basic, solid line style without shadows.

Ensure that the data presented in Tables do not duplicate results described in Figures or elsewhere in the paper.

Figures

Number Figures consecutively in accordance with their appearance in the text. All illustrations should be provided in camera-ready form, suitable for reproduction, which may include reduction without retouching.

Photographs, charts and diagrams are all to be referred to as Figure(s) and should be numbered consecutively, in the order to which they are referred.

Figures may be inserted preferably as black line drawings. They should be pasted on, rather than taped, since the latter results in unclear edges upon reproduction.

Ensure that each illustration has a caption, placed below the Figure. A maximum limit of 8 Figures are allowed per manuscript.

A caption should comprise a brief title (not on the Figure itself) and a description of the illustration. Keep text in the illustrations themselves to a minimum but explain all symbols and abbreviations used. Multiple Figures can be expressed as one Figure (for e.g. 1a, 1b, 1c etc...), while retaining the maximum limit of 6.

ALL Figures must be submitted in either .jpg or .tiff format with a very good resolution (but do not submit graphics that are disproportionately large for the content).

Figures and Tables must be embedded in the text.

Refer/cite the Figures and Tables before they are placed in the manuscript, using their number ("as shown in Table 1", "as illustrated in Fig. 3"). Avoid citations as: "in the following Table", "as presented in Figure below".

Proofs

Proofs will be sent to the corresponding author (by e-mail) and should be returned within maximum 72 hours of receipt. Corrections should be restricted to typesetting

errors; any other changes may be charged to the authors. The authors should work on the final proof sent to the corresponding author, as .docx, by the Editor, so as to keep changes and corrections recommended by the Editor. Authors are asked to submit their finally corrected manuscript as an attachment, in maximum 72 h, to one of the above-mentioned e-mail addresses, as .docx, together with *Author's warranty and agreement*, signed by the corresponding author or all authors.

Finally, the corresponding authors are asked to check the final proof, as .pdf within maximum 48 h and agree with the final form of the manuscript.

5. Page charge

There is no charge per printed page for regular papers.

6. Reprints

The corresponding author will be provided with a .pdf file containing the paper, via e-mail, free of charge. A hard copy of the issue containing the paper can be provided on request, for a fee. This request will be formulated when the final form of the manuscript (the electronic one) is provided.

7. Additional procedures for the editorial management of *Environmental Engineering and Management Journal*

Printed copies of papers or issues can be delivered on request with payment.

An author cannot appear on more than two papers per regular issue. An author cannot appear on more than three papers in a Guest Editor/Conference issue.

The evaluation/peer-review process of manuscripts submitted for Guest Editor/Conference issues published according to journal editorial procedure and policy will be handled and evaluated as with regular manuscripts, so that only consistent papers will be published. The manuscripts must be sent at least six months before the presumed date of publication. Those manuscripts which do not fulfill the journal requirements will be rejected. This is to discourage superficiality in the development of the manuscript, from formal and scientific points of view.

No more than 190-200 pages and no more than 20 papers are acceptable for regular issues. No more than 220 pages and no more than 25 papers are opportune for special issues. The number of pages is based on the published version of an article, not on the submitted version (for instance, when page breaks are changed and when images are enlarged for easier viewing).

A regular issue can include, as an exception, a number of 25 papers as a maximum. This situation could appear when subscribers to our journal ask for early publication of their already accepted papers, against the position in the list of accepted papers. The annual subscription is **575 Euro**, and the subscribers may ask for early publication of one accepted paper per subscription. If the authors of a newly-registered manuscript ask for a rapid evaluation of their manuscript (in maximum 3 months after its registration), a deposit of **300 Euro** shall be paid in advance. If the manuscript is deemed unsuitable for publication, the authors will not be eligible for a refund, so no amount of money will be refunded following the rejection of manuscripts.

In all cases, the corresponding author will send a signed Requirement letter to the Editor-in-Chief, according to the [Editorial Policy and Procedures](#). All payment will be made in the [Journal account](#) and will be confirmed according to the legal procedures, based on delivered invoice and tracking of the fee payment.

The journal could publish maximum six Guest Editor issues, according to the [Editorial Policy and Procedures](#).

Automated software is used for checking against plagiarism. In order to avoid false results, the generated reports are cautiously checked and confirmed by journal staff. We do not send plagiarism reports to authors. Any manuscripts which do not prove to be at least 90% original will be rejected. The rejection for plagiarism may arise at any phase of the editorial / review process, even if the manuscript was accepted for publication. The authors are solely responsible for the originality of their submission.

Therefore, any manuscript should be carefully checked for such inconsistencies before submitting to EEMJ.

The authors are required to follow academic publishing rules, to adhere to the principles of scientific ethics and to sign the Authors' warranty and Copyright transfer.

Detailed information concerning these issues may be found on the EEMJ website, under Editorial Procedure and Policy.